STATE STUDENT ASSISTANCE COMMISSION OF INDIANA ssaci

January 2009

LETTER (A): 2009 CORE 40 AND ACADEMIC HONORS INTERNET UPDATE SYSTEM (CHIPS) NEW YEAR LETTER

Greetings of the new year from the State Student Assistance Commission of Indiana (SSACI) Grants Division staff! This letter contains information about the 2009 **C**ore 40 and **H**onors **I**nternet Update **S**ystem (**CHIPS**) reporting process. SSACI relies on the information you submit to our office to provide increased state grant funds to eligible high school graduates earning an Academic Honors Diploma (AHD) with a cumulative Grade Point Average (GPA) of at least a 3.00 on a 4.00 scale, and to Core 40 Diploma graduates with a cumulative GPA of a least a 2.00 on a 4.00 scale. Please read the General Security Agreement of Responsibility found on-line at http://www.in.gov/ssaci/files/Electronic_security_agreement.pdf.

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The deadline for <u>INITIAL</u> data submission is <u>FRIDAY, FEBRUARY 27, 2009</u>
The deadline for <u>FINAL</u> data submission is <u>FRIDAY, MAY 29, 2009</u>

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Your high school User Name and Password appear at the bottom of this letter. The password is case sensitive. Please keep this confidential information in a secure location for future reference.

In order to ensure greater accuracy and ease of reporting, even if you have completed this Internet reporting process before, please review the CHIPS reporting instructions and check list found on-line at the SSACI web site: http://www.in.gov/ssaci/2365.htm. If after reviewing the instructions and sharing the information with your Information Technology staff (if necessary) you continue to have questions, please contact me.

Thank you for all you do to help students achieve their academic goals and apply for need-based and merit funding to help meet the cost of higher education. The time you and your staff spend on this project is greatly appreciated. If you have questions about the academic requirements associated with the Academic Honors diploma or Core 40 diploma curriculum, or need stickers for transcripts or seals for diplomas, please contact the Indiana Department of Education at 317-232-6610.

If you have questions about the CHIPS reporting process, please contact me at (317) 232-2368.

Sincerely,
Eugene Johnson
SSACI Grants Division-Outreach Manager
E-mail: ahdc40@ssaci.in.gov
FAX: (317) 232-3260

High School:
User Name:
Password: